**Report**

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| Scrum Master: | Kok Chong Chen |
| Development Team: | Khoo Boo Han, Khoo May Zhing,Khor Wei San, Koh Choon Teng |
| Sprint Length: | 3 week per sprint (14/11/2016-4/12/2016) |

As a Scrum Master, my responsibility is to guide and manage our development team to complete the committed work and fulfil the requirement on the first sprint. Before we start to do the work, we have discussed the work flow and the user stories that involved for the Taxi Management System. I have assigned the task to other team member and briefly explain what should do in the following step. We spend about 2 hours to create the user stories in the product backlog during the discussion. In the early stage, we use epic because epic can help use to manage out work more efficiently. In the epic, we can describe the goals of the feature and use the comments to have a conversation with team about the feature and record overall decision. After created epic, we enter the user stories into the backlog. The backlog may help use to understand the flow of the project. In the epic, we hold the driver module, staff module, payment module, maintain driver module, reservation module and customer login module.

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| **Week** | **Developer’s Name** | **Completed (%)** | **Task in Charged (user stories title)** | **Epics title** |
| 8 | Koh Choon Teng/ Khoo May Zhing | 100% | Registration | Customer login module |
| Khoo Boo Han / Khor Wei San | 100% | Login | Customer login module |
| Khor Wei San | 100% | Add new reservation | Reservation module |
| 9 | Khoo Boo Han | 100% | Add new payment | Payment module |
| Khoo May Zhing | 100% | Add new driver | Maintain driver module |
| Koh Choon Teng | 100% | Update driver information | Maintain driver module |